

## **Frequently Asked Questions (FAQs)** **on safety measures for classes conducted in ELITC premises**

- **What are the safety measures put in place for physical classes conducted in ELITC?**

Only visitors who have successfully performed SafeEntry check-in will be allowed to enter ELITC's premises and they **must** have their TraceTogether App or TraceTogether Token with them throughout their stay in ELITC's premises to facilitate accurate contact tracing, should the need arise.

Before entering ELITC's premises, all visitors (including participants/students) and vendors are to:

- ✓ check-in via TraceTogether-Only SafeEntry (TT-Only SE) mode  
(SE Gateway and QR code are located at our main entrance)
- ✓ wear mask at all times

Where possible, visitors are encouraged to call and make appointments before coming to ELITC as our staff might be working from home should the Multi-Ministry Taskforce announces additional restriction or further tightened measures that require working from home as default during this COVID-19 pandemic.

- **Are there regular temperature checks for participants and staff?**

From 19 August 2021, temperature screening at public premises is not required.

In the event that any staff and visitors (including participants/students) who appears unwell (including experiencing any of the [COVID-19 symptoms](#)), ELITC reserve the right to invite the visitors out of ELITC's premises, and advise him/her to seek immediate medical treatment.

- **Will all training staff and participants be wearing mask at all times?**

Yes, all staff and visitors (including participants/students) are required to wear mask at all times. For our trainers conducting training in a classroom, they will have the option to put on a face shield as an added protection. Minimally, a mask is mandatory.

- **Is safe distancing observed in ELITC and during classes? Will there be spaced out seating arrangement for participants?**

From 15 Mar 2022, safe distancing is encouraged but is not required with masks on. As all our classes are mask-on and do not involve mask-off activities, safe distancing is not required between individuals or groups. However, when class size is not packed, we will encourage spaced out seating arrangement for participants/students.

- **Will there be provision of hand sanitizers?**

Hand sanitizers are made available at the reception counter and along the classroom corridor for all to use. All staff and visitors (including participants/students) are encouraged to observe good personal hygiene, e.g. wash their hands regularly and refrain from touching their face.

- **Will there be sanitization of equipment and training rooms?**

Our trainers will lead participants/students to perform wipe down of work stations and equipment after each lesson with disinfectant. Our cleaning aunty also performs daily cleaning of ELITC's premises, paying particular attention to highy-utilised classrooms.

- **Will there be any meal(s) provided? If yes, are disposable utensils provided?**

ELITC does not provide meals. We have a canteen within TECHplace II. Patrons can request for disposable utensils from stall vendors if they require.

To reduce waste and pollution to the environment, patrons can bring along their own lunchbox and utensils to packet meals and consume at the canteen.

All participants/students, regardless of vaccination status, will not be allowed to pack their lunch and eat in the classroom. This is stipulated by SSG to discourage unnecessary mask-off situations in classroom, and is for strict compliance by training providers.

- **Is there an area that can hold participants during their break time?**

Participants/students are reminded to not gather at group size of more than 5 pax, and to maintain 1 metre safe distancing between groups of up to 5 persons at common areas (eg. reception area, corridors).

Visitors (including participants/students) are encouraged to consume their drinks outside ELITC where it is open space.

In the event that there are more than 1 class running in ELITC's premises on the same day, staggered lunch hour and break time will be arranged so as to minimize any risk of cross-transmission across classes.

**\* IMPORTANT NOTES \***

*Where every effort is made to update the latest information, there may be times when it is delayed due to the evolving precautionary measures announced by the Multi-Ministry Taskforce. If such incident were to occur, the latest changes or the prevailing Safe Management Measures shall take precedence over the procedures/measures stated in this list.*