



Code of Conduct

- Students are expected to remain courteous and congenial at all times. They must continuously demonstrate consideration for others.
- Respect and regard for others are essential. Bullying, either physical or verbal and any other kinds of intimidation tactics will be dealt with severely. Abusive and racist language will not be tolerated under any circumstances.
- Students must be present for all lessons unless excused by a licensed medical practitioner or have a valid reason.
- International students must attain at least 90% attendance to be eligible to sit for the examinations and must not be absent from classes for 3 consecutive days without valid reasons, or else their Student's Passes will be cancelled and they must leave Singapore immediately.
- Local students must attain at least 80% attendance to be eligible to sit for the examinations.
- Should a student miss lessons for any reason, it is his/her own responsibility to catch up with the missed work.
- Students must be punctual for the class.
- Students must be in neat and tidy attire. Singlet, shorts, sandals and slippers (with toes exposed) are not allowed.
- Students must show respect to Centre property. Defacing Centre property and littering are strictly forbidden. Any marking, destroying or tampering with Centre property will result in disciplinary action and heavy fines.
- Students should take pride in all the course work and assignments they do. They should complete all assignments and assessments and always endeavor to meet their deadlines.
- Littering and misuse of Centre property is prohibited.
- Students must follow all the laws of Singapore and must not be convicted for any offence at any Court of law in Singapore during his/her studies in Singapore.

Singapore law is known for being strict. Therefore, it pays to understand the special features of the law, and what are the definite no-no's over here. If any student is being caught for breaking Singapore law, ELITC will immediately suspend/expel the student.